

# MEMORANDUM

Agenda Item No. 3(A)(5)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** September 7, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
from the Parks, Recreation and  
Open Spaces Department for the  
March 13, 2016 "Calle Ocho  
Festival 2016" event sponsored  
by the Kiwanis Club of Little  
Havana, Inc. in an amount not to  
exceed \$1,400.00 to be funded  
from the balance of the District 5  
FY 2015-16 In-Kind Reserve  
Fund

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Bruno A. Barreiro.

  
Abigail Price-Williams  
County Attorney

APW/smm



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** September 7, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(5)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(A)(5)  
9-7-16

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE MARCH 13, 2016 "CALLE OCHO FESTIVAL 2016" EVENT SPONSORED BY THE KIWANIS CLUB OF LITTLE HAVANA, INC. IN AN AMOUNT NOT TO EXCEED \$1,400.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 5 FY 2015-16 IN-KIND RESERVE FUND

**WHEREAS**, the Kiwanis Club of Little Havana, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the March 13, 2016 "Calle Ocho Festival 2016" event in an amount not to exceed \$1,400.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the "Calle Ocho Festival 2016" is a celebration of Hispanic art, music, and culture; and

**WHEREAS**, the "Calle Ocho Festival 2016" raises funds for community projects sponsored by the Kiwanis Club of Little Havana, Inc.; and

**WHEREAS**, the Kiwanis Club of Little Havana, Inc. is a not-for-profit organization; and

**WHEREAS**, the "Calle Ocho Festival 2016" event is a major event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$1,400.00 of the in-kind services shall be funded from the balance of the District 5 FY 2015-16 In-Kind Reserve funds,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the March 13, 2016 "Calle Ocho Festival 2016" event sponsored by the Kiwanis Club of Little Havana, Inc. in an amount not to exceed \$1,400.00 to be funded from the balance of the District 5 FY 2015-16 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Bruno A. Barreiro. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of September, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Daija Page Lifshitz

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management  
111 N.W. 1st Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event\* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☒ Major Event\* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\*

Commissioner sponsoring event Bruno Barreiro

1. Full legal name of the requesting organization: Kiwanis Club of Little Havana

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt  
☐ For-Profit  
☐ Local Government or Public Entity  
☐ Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): \_\_\_\_\_

Jorge Brito

cell: 305-310-4370

brito4074@gmail.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): 26' Shawmobile and \$5000 cash allocation

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): \_\_\_\_\_

Calle 8 Festival

March 13, 2010

Musical festival with community involvement  
to raise funds for Kiwanis of Little Havana  
community projects.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy  
☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits  
☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community  
☐ Arts and Culture: Event supports music, theatre, literature, art or culture  
☐ Environmental: Event benefits environmental concerns or promotes conservation  
☒ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): \_\_\_\_\_

S.W. 8<sup>th</sup> Street - between 8<sup>th</sup> Ave & 27<sup>th</sup> Ave.

8. Description of regional or local impact: \_\_\_\_\_

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_

March 12, 2010 - starting @ 11:00 pm -  
March 13, 2010 @ 11:00 pm

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
Page 3

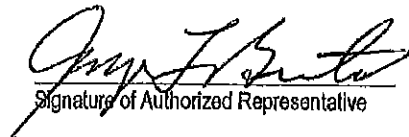
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Street festival

11. Expected number of participants and estimated attendance (per day, if applicable):

1 million

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): attached

I hereby certify that all the statements made in this application are true and correct.

  
Signature of Authorized Representative

01/27/16  
Date

**Calle Ocho Festival  
Budget  
2016**

**REVENUES**

Sponsorships	\$400,000
Fees and Concessions	\$125,000
Other	\$25,000
<b>TOTAL REVENUE</b>	<b>\$550,000</b>

**EXPENSES**

Hospitality Areas	\$5,000
Control Head Quarters	\$13,500
Street & Stage Decorations	\$20,000
Transportation	\$5,000
Permit Fees	\$5,000
Police/Security	\$170,000
Fire & Rescue	\$46,000
Clean Up/Sanitation	\$55,000
Barricades/Labor	\$15,000
Portable Toilets	\$10,000
Entertainment	\$25,000
Stage/Sound	\$110,000
Electricity	\$11,000
Rentals	\$20,000
Banners/Signs	\$10,000
Site Fencing	\$10,000
Casual Labor	\$2,000
Post Event Repairs/Maint.	\$2,500
Promotion	\$10,000
Photography	\$1,000
Music Rights	\$1,500
Miscellaneous	\$2,500
<b>TOTAL EXPENSES</b>	<b>\$550,000</b>





SHOWMOBILES, STAGES, BLEACHERS,  
AND SOUND PRODUCTION  
(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

**EQUIPMENT (S) CONFIRMATION FORM**

ORGANIZATION/AGENCY: Kiwanis Club of Little Havana

EQUIPMENT REQUESTED: 26 showmobile

NAME OF PERSON RESPONSIBLE FOR THIS BILL: \_\_\_\_\_

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): \_\_\_\_\_

BILLING ADDRESS/ZIP CODE: \_\_\_\_\_

NAME/TITLE OF THE EVENT: Calte 8 Festival

ADDRESS OF EVENT: \_\_\_\_\_

TODAY'S DATE: 1/27/2016

DATE (S) & TIME OF EVENT: march 13, 2016

SET-UP TIME & DAY: march 13, 2016 @ 4:00 pm

TAKE-DOWN & DAY: march 13, 2016 @ 11:00 pm

CONTACT PERSON/PHONE: Jorge Brito

AT SITE CONTACT/CELL PHONE#: 305-310-4370

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

\*Fee: 1400

Signature: [Signature]

\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Agency/Group: \_\_\_\_\_

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**¼ (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the  
confirmation form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS



## Detail by Entity Name

### Florida Not For Profit Corporation

KIWANIS CLUB OF LITTLE HAVANA, INC.

### Filing Information

Document Number	737783
FEI/EIN Number	51-0169294
Date Filed	01/11/1977
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	11/02/2011
Event Effective Date	NONE

### Principal Address

1400 SW FIRST STREET  
MIAMI, FL 33135

Changed: 05/01/2007

### Mailing Address

1400 SW FIRST STREET  
MIAMI, FL 33135

Changed: 05/01/2007

### Registered Agent Name & Address

PATIN, LESLIE JR.  
1400 SW FIRST STREET  
MIAMI, FL 33135

Address Changed: 05/01/2007

### Officer/Director Detail

#### **Name & Address**

Title Asst. Secretary

PORTUONDO, ERNESTO  
6619 S. DIXIE HWY. #254  
Miami, FL 33143

Title VVP

THOMAS, FALCON E  
717 TIZIANO AVENUE  
CORAL GABLES, FL 33143

Title VP

BRITO, JORGE, Jr.  
1865 79th Street Causeway #8H  
North Bay Village, FL 33141

Title Asst. Treasurer

LEBEÑA, JESUS  
16852 NW 88th Path  
Miami Lakes, FL 33018

Title Secretary

LAU, PABLO  
2351 Douglas Rd., #508  
Miami, FL 33145

Title President

FERNANDEZ, JERRY  
2176 NW 82 AVENUE  
MIAMI, FL 33122

Title Treasurer

PEREZ, ALEX  
14742 SW 9th Lane  
Miami, FL 33194

#### Annual Reports

Report Year	Filed Date
2014	04/08/2014
2015	05/01/2015
2016	02/06/2016

#### Document Images

<u>02/06/2016 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>05/01/2015 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>10/27/2014 -- AMENDED ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>04/08/2014 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>05/06/2013 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>05/12/2012 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>11/02/2011 -- Amendment</u>	<a href="#">View image in PDF format</a>

[09/30/2011 -- ANNUAL REPORT](#)  
[05/01/2011 -- ANNUAL REPORT](#)  
[03/03/2010 -- ANNUAL REPORT](#)  
[04/28/2009 -- ANNUAL REPORT](#)  
[01/23/2008 -- ANNUAL REPORT](#)  
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State of Florida, Department of State

# Memorandum



**Date:** September 7, 2016

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

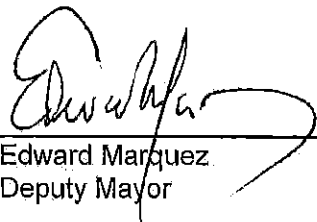
**From:** Carlos A. Gimenez  
Mayor 

**Subject:** District Specific In-Kind Request

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A retroactive waiver for in-kind services has been requested by the Kiwanis Club of Little Havana, Inc., for their "Calle Ocho Festival 2016" event held on March 13, 2016.

In-kind services have been requested in an amount not to exceed \$1,400.00 from the Miami Dade Parks, Recreation and Open Spaces Department for the use of a large showmobile. This event will be funded from the balance of District 5 FY 2015-16 In-Kind Reserve Fund.



Edward Marquez  
Deputy Mayor

Inkind01636